

Printed and Signed on School Letterhead (no copies)

Date: _____
Today's Date

Washington State Ferries,

Please accept this document as eligibility proof that _____
Name of School (authorized school)

is traveling from _____ to _____ for a school group
Terminal Terminal

Institution-sponsored activity on _____ on the _____ sailing.
Travel Date

We are traveling to _____ with _____ buses/vans/cars
Institution Sponsored Activity Number

with approximately _____ students and _____ advisors/school staff.
Number Number

Our school contact person for this trip is _____.
Name

Title and Phone Number of contact at school

Please apply the special school rate for this field trip.

Sincerely,

Name:

Position:

Contact Phone Number/E-mail:

WSF STAFF ONLY – Transaction number, Date of travel

**Please arrive at terminal 30 minutes in advance of sailing

**Each vehicle needs to have an original of this letter to present at tollbooth

**FAX this letter to terminal(s) of travel at least one day in advance of travel

Anacortes	206-264-3561	Lopez Island	360-676-2228	Shaw Island	360-468-4660
Orcas Island	360-376-6334	Friday Harbor	360-676-2225	Pt Townsend/Keystone	206-264-3598
Mukilteo	206-545-6695	Clinton	206-264-3564	Edmonds	206-587-5686
Kingston	206-545-6698	Colman Dock P52	206-515-3880	Bainbridge Island	206-464-6260
Bremerton	206-264-3570	Fauntleroy	206-764-4026	Vashon Island	206-764-4070
Pt Defiance	206-515-3919	Southworth	360-769-5406		